

Old Saybrook Board of Education  
50 Sheffield Street  
Old Saybrook, CT 06475  
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, June 11, 2019, at the Board of Education Office, Old Saybrook, CT 06475.

**Board Members**

Eileen Baker  
George Chang  
Tara Barros  
Alan Hyla  
Jan Furman  
Jim Henderson  
Cindy Sultini (Arrived at 7:04PM)  
Karina Julius  
Karen Brodeur

**Others**

Jan Perruccio, Superintendent of Schools  
Julie Pendleton, Dir. Operations, Facilities & Finance  
Amity Goss, Dir. Curriculum, Instruction, and Assessment  
Kathy Bai, Dir. Pupil and Professional Services  
Sheila Riffle, Old Saybrook High School Principal  
Krista Bauchman, Old Saybrook Middle School Principal

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Barros called the meeting to order at 7:00PM.

**Brodeur/Baker**

**“Move to add written attorney/client privileged written communication to the executive session”**

**MOTION: Carried (8-0-0)**

**II. COMMUNITY COMMUNICATIONS**

**Audience of Citizens**

There were no comments made to the Board of Education.

**Reports from the Student Representatives**

**Sports:**

Boys Tennis:

- We had two players in the upper singles bracket. Senior Jason Rothman played against Andrew Quagliaroli from Granby Memorial High School. Unfortunately, Rothman was beat out 6-3, 6-1. Junior Luke Brodeur went up against Jacob Stiger of Stonington and lost 6-1, 6-0. In the lower singles bracket, senior Enes Cecunjanin beat out Lane Faison from Shepaug Valley High School, 6-3, 6-3. He then played David Baukus from Montville High School, 6-1, 6-1. In the third round, Cecunjanin played Ryan Garden of Litchfield High School. Their matches ended with scores of 1-6, 6-0, and 10-6 with Garden taking the win.

- In the upper doubles bracket, Old Saybrook had two doubles teams. Senior Padraig (Paddy) Ryan and junior Jack Adams played a team from Shepaugh Valley High School. Ryan and Adams won and went against a Cromwell High School team to which they lost. Juniors Griffin Noack and Logan Hilger formed our second couples team. They lost in the first round against a team from Windsor Locks High School. In the lower couples bracket, the team of senior Timothy (Timmy) Reid and junior Shon Ryan qualified for the tournament but was not able to compete on the day of their match.

#### Girls Tennis:

- Senior Amy Young and junior Audra Guigno competed on June 1st in the State tournament. They unfortunately lost their match although the pro set was close, 5-8.

#### Girls Lacrosse:

- Our Girls Lacrosse team played East Catholic on May 28<sup>th</sup> on our home turf. After a long fight our girls lost 11-15.

#### Baseball:

- The boys played their first round in the State Championship tournament on May 29<sup>th</sup>. The game was against Old Lyme on our home field. The boys finished with a score of 2-4 Old Lyme.

#### Softball:

- The girls played in the first round of the State Championship tournament on May 29<sup>th</sup>. They played Holy Cross away from our home turf. They ended with a final score of 16-1 Holy Cross (5/28).

#### Crew:

- Next year's captain, current junior Cassidy Hallowell and sophomore Kyle Wisialowski, was chosen.

#### Golf:

- Boys golf tied for 5<sup>th</sup> out of twenty at their State tournament. Junior Jack Walsh had a final score of 82, sophomore Matt Rothman ended with an 83, junior Ben O'Dell with an 88, and senior Garrett Hilger with a 113. Junior Jack Walsh went All-State. As a team they shot a 338.

#### Boys and Girls Track:

- For the Class S State Championship, we had quite a few victories. The girls 4x800 m team placed second, the boys 4x800 m placed first, senior Jessica Stratton was third in the 1600 m, senior Shane Henderson was first in the 1600 m, junior Grace Hanratty won the 800 m, junior Luke Hanratty was first in the 800 m, freshman Caitlin Wiley was seventh in the 3200 m, junior Cooper Luciani was second in the 300 m hurdles, and Junior Cate Coppes was first in the 100 m hurdles. The boys 4x400 m team set the new school record.
- At the track State Opens Championship, we also had many amazing performances. L. Hanratty placed fifth in the 800 m, and Henderson was sixth in the 1600 m. Stratton took eighth in the 1600 m with a time of 5:07 (setting a personal record and a new school record), Coppes took fifth in pole vault, G. Hanratty took first in the 800 m (qualifying for both the New England Championship and Nationals), and Luciani took thirteenth in the 300 m hurdles.

- On June 8<sup>th</sup>, all athletes that qualified for the New England High School Championship will travel to Thornton, Saco ME to compete.
- The New Balance Nationals Outdoor Championships will take place on June 13<sup>th</sup> through 16<sup>th</sup> at the Aggie Stadium in Greensboro, North Carolina.

#### Spring Sports Banquet

- On June 5<sup>th</sup>, 2019, the high school had their Spring Sports banquet.

#### Other:

- The drama department traveled to the statewide HALO awards on Wednesday May 29<sup>th</sup>, and Liam Welsh, Maggie Masseli, John Gabelmann, and Olivia Gaidry all received victories in their categories.
- The annual internship breakfast to appreciate the mentors in our internship program occurred Thursday May 30<sup>th</sup>
- The calculus classes traveled to HK high school to compete in math challenges and the calculus music video contest on Thursday May 30<sup>th</sup>
- The senior awards and scholarships ceremony May 30<sup>th</sup>
- The seniors had the annual yearbook breakfast, followed by a trip to Six Flags on May 31<sup>st</sup>
- Thespian inductions occurred on Wednesday June 5<sup>th</sup>
- The seniors received their caps and gowns and traveled to Goodwin on June 6<sup>th</sup> to see their past teachers and classrooms
- The final TAJ of the year occurred Thursday June 6<sup>th</sup>
- Finals begin on June 10<sup>th</sup>
- Clubs and AP Classes have been holding meetings for next year to prepare students for the changing of the guard.

#### Correspondence

The following correspondence was submitted to the Board of Education:

- CAPSS – High School Reimagined Project Brochure
- OSHS Rambler

### III. MEETING MINUTES

#### Hyla/Baker

**“Move to approve the May 28, 2019, regular meeting minutes, as presented”**

**MOTION: CARRIED (9-0-0)**

#### Baker/Furman

**“Move to approve the June 3, 2019, special meeting minutes, as presented”**

**MOTION: CARRIED (9-0-0)**

**IV. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION**

Washington DC Trip Request

Principal Riffle and Old Saybrook High School Teacher Koren Torre presented the 2019-2020 Washington DC Junior Trip which will take place from November 21 through November 23, 2019. Students who participate in this event will travel to Washington DC on Thursday, November 21<sup>st</sup> at 6:30 a.m. The trip will last three days and students will explore various museums and monuments dedicated to historical figures, groups and major events. The historic and educational sites to be visited correlate to the United States History curriculum, as well as the 11<sup>th</sup> grade American Studies, English 10, and World History curricula. Students will return home on Saturday, November 23<sup>rd</sup>. Cost for this trip will be \$510 per student for transportation, lodging, and access to the museums and tours. Some meals will be included in the cost.

**Hyla/Baker**

**“Move to approve the Washington DC Trip, as presented”**

**MOTION: CARRIED (9-0-0)**

2019-2020 Proposed Tuition Rates

The 2019-2020 Board of Education Operating Budget has been approved at referendum; therefore, the out-of-district tuition needs to be established for both the regular education program and our Special Education inclusion program. This amount will be payable to the Old Saybrook Board of Education for approved non-resident students attending Old Saybrook Schools.

The tuition is calculated based on a formula for the State Department of Education per pupil expenditure and adjusted based on our operating budget and anticipated enrollment. The approved regular tuition for 2018-2019 is \$16,500 and is proposed at \$17,400 for 2019-2020. This is an increase of \$900.

If a student requires additional services while remaining in the classroom setting, we have calculated a Special Education inclusion rate. This rate is based on the total dollars spent in special education less transportation and out placement tuition costs in addition to our regular education rate. The tuition has been adjusted by our operating budget and anticipated Special Education enrollment. The current 2018-2019 Special Education inclusion rate is \$47,000 and is proposed to increase by \$2,100 to \$49,100 per year for 2019-2020.

If an out-of-district student is going to be placed in a self-contained program or requires extra-ordinary services, the rate would be calculated on a case by case basis due to the extensive nature of services required.

Transportation will not be provided for any out of district students attending Old Saybrook Schools.

**Brodeur/Furman**

**“Move to approve the 2019-2020 regular education tuition rate, as presented”**

**MOTION: CARRIED (9-0-0)**

**Brodeur/Furman**

**“Move to approve the 2019-2020 special education tuition rate, as presented”**

**MOTION: CARRIED (9-0-0)**

**2019-2020 Lunch Prices**

After careful review of our food service program with Maureen Nuzzo, Food Service Director, regarding school lunch prices for the 2019-20 school year, it is our recommendation to adjust the pricing for all school breakfasts and lunches.

Under the Healthy Hunger-Free Kids Act we are mandated to serve more fresh fruits and vegetables. We have kept our program a self-sustaining program by supplementing the income to the program with internal and external catering. Without this income, we would not be able to keep this program self-sustaining. Year over year, we are experiencing diminishing revenues from all sources. In an effort to maintain quality food and to off-set rising prices in produce and other food products we are recommending a small increase in both breakfast and lunch pricing.

The following recommendations for each school are being made for the lunch and breakfast pricing:

	<u>Current</u>	<u>Proposed</u>
Old Saybrook High School:		
<b>Lunch</b>	\$3.50	<b>\$3.75</b>
<b>Lunch Alternate</b>	\$4.50	<b>\$4.75</b>
<b>Breakfast</b>	\$2.50	<b>\$2.75</b>
Old Saybrook Middle School:		
Lunch	\$3.25	<b>\$3.50</b>

	<b>Breakfast</b>	\$2.25	<b>\$2.25</b>
Kathleen E. Goodwin:			
	<b>Lunch</b>	\$3.00	<b>\$3.25</b>
	<b>Breakfast</b>	\$1.75	<b>\$2.00</b>
St. John's School			
	<b>Lunch</b>	\$3.50	<b>\$3.75</b>
	<b>Breakfast</b>	\$2.50	<b>\$2.75</b>
	Milk	\$ .65	<b>\$ .65</b>

**Baker/Sultini**

**“Move to approve the 2019-2020 lunch prices, as presented”**

**MOTION: CARRIED (9-0-0)**

**Bid Waivers**

Though a vote is not required, Superintendent Perruccio and Director Pendleton notified the Board of the following bid waivers:

**Corian Counter Top for MS: 4 & 5 Grade Wings DLZ Millwork** \$72,240  
 This is to replace custom laminate counters that are delaminated, chipped and in poor condition. This vendor has done other work for the system and these would match the existing replacements that have been custom made. This is a sole source item due to customization.

**Re-facing Cabinets: 7 & 8 Grade Wing DLZ Millwork** \$9,408  
 This is to replace the doors on the cabinets in the above classrooms. The frames/boxes of the cabinets are in very good shape. There is no need to replace all of the structure which makes this a custom sole source item.

**HS Bathroom Counters:** \$5,750

This is to replace the bathroom counters in all the girl's rooms at the High School. They are a custom size and will be consistent with the other replacement counters that have been done at the High School which makes this a custom sole source item.

**Bid Award for OSHS Parking Lot**

The District received two bids for the High School Parking lot project with the following results:

Empire Paving: \$404,190

**JJ Dibble Construction: \$325,500**

**Furman/Hyla**

**“Move to approve the contract from JJ Dibble Construction in the amount of \$325,500 for the paving and sidewalk installation at Old Saybrook High School”**

**MOTION: CARRIED (9-0-0)**

**Bid Award for Transportation**

The transportation bid was advertised on May 10, 2019 resulting in requests for the specifications from First Student, Coordinated Transportation Solutions, Inc., and M & J Bus, Inc. As a result, the District received a bid from M & J Bus, Inc.

The following are the results of the five-year term of July 1, 2019 through June 30, 2024:

<b>YEAR</b>	<b>INCREASE</b>	<b>DAILY RATE (4 hours)</b>
2019-2020	5.00%	\$310.04
2020-2021	4.50%	\$323.95
2021-2022	4.50%	\$338.53
2022-2023	4.25%	\$352.91
2023-2024	4.00%	\$367.03

**Baker/Henderson**

**“Move to approve the bid from M&J, Inc. for Student Transportation Services starting July 1, 2019, through June 30, 2024, as presented”**

**MOTION: CARRIED (9-0-0)**

**Authorize the Superintendent to Add Faculty/Sections**

In anticipation of enrollment and staffing changes that normally occur during the summer months, the Superintendent requested the Board consider authorizing her to add sections and/or personnel if the need should arise during the time the Board is not scheduled to meet. The District has allocated resources in the budget proposal for the 2019-2020 school year to meet anticipated changes in enrollment. At this point in time, staffing and sections are being reviewed and adjusted by the District Leadership Team at all three schools for the coming school year.

**Brodeur/Furman**

**“Move to authorize the Superintendent to add faculty and/or sections, as needed”**

**MOTION: CARRIED (9-0-0)**

Superintendent Vacation Rollover

Per the Superintendent of Schools' contract, the Superintendent reports directly to the Board of Education, including any and all individual requests. The current Superintendent's contract states that, "The Superintendent shall be able to carryover up to ten (10) accumulated vacation days from one contract year to the next contract year." Per this provision, the Superintendent requested that the Board approve up to ten (10) vacation days be carried over from the 2018-2019 contract year into the 2019-2020 contract year.

**Baker/Brodeur**

**"Move to approve the Superintendent's vacation rollover request, as presented"**

**MOTION: CARRIED (9-0-0)**

**V. REPORTS BY ADMINISTRATION**

Kathleen E. Goodwin – Director Goss elaborated on Goodwin being named a School of Distinction and the SILT Leadership process.

Old Saybrook Middle School – Principal Bauchman elaborated on the Standards Based Report Card that has been developed at the middle school.

Old Saybrook High School – Principal Riffle elaborated on the Encountering Differences program that took place at the high school.

Curriculum, Instruction, and Assessment – Director Goss discussed the difficulty of engaging students in state mandated assessments that do not impact their school career.

Operations, Facilities and Finance – There was no additional report.

Pupil and Professional Services – Director Bai elaborated on the two grants received from the Connecticut State Department of Education, Bureau of Special Education. Director Bai also discussed the Wilson Reading System and teachers being trained in this system.

Superintendent of Schools – Superintendent Perruccio stated that preliminary interviews have begun for the Math Coach position. Superintendent Perruccio also discussed an upcoming trip to Washington DC to present concerns and requests for support of state representatives.

**VI. EXECUTIVE SESSION**

**Hyla/Sultini**

**“Move to enter into Executive Session at 8:55PM for the purpose of discussing Non-Certified/Non-Union Contracts, the Secretaries Union Contract, client/attorney privileged written communication, and the Superintendent’s Evaluation Summary”**

**MOTION: CARRIED (9-0-0)**

**The Board invited Superintendent Perruccio, Director Goss, and Director Pendleton into Executive Session.**

**VII. RETURN TO OPEN SESSION**

Director Goss exited Executive Session at 9:24PM.

Director Pendleton exited Executive Session at 9:40PM.

The Board returned to open session at 10:23PM.

**Furman/Sultini**

**“Move to approve the non-certified/non-union contract and letter of employment, as presented.”**

**MOTION: Carried (9-0-0)**

**Brodeur/Julius**

**“Move to approve the tentative agreement between the Old Saybrook Board of Education and the Old Saybrook Secretaries Union, as presented”**

**MOTION: Carried (9-0-0)**

**Furman/Sultini**

**“Move to approve the Memorandum of Understanding between the Old Saybrook Board of Education and the Old Saybrook Secretaries Union, as presented”**

**MOTION: Carried (9-0-0)**

**Hyla/Julius**

**“Move to approve the Superintendent’s Summative Evaluation Summary document, as presented”**

**MOTION: Carried (9-0-0)**

**VIII. REPORTS BY BOARD COMMITTEES/LIAISONS**

Budget and Fiscal Committee – There was no report.

CABE – There was no report.

Facilities – There was no report.

LEARN – There was no report.

Strategic Planning Committee – There was no report.

Demographics – There was no report.

Personnel – There was no report.

Policy – There was no report.

Chairman’s Report – There was no report.

**IX. COMMUNITY COMMUNICATIONS**

Audience of Citizens

No audience members addressed the Board of Education

**X. REMINDERS**

- OSHS – PAC Meeting – June 12 – 6:00PM
- OSHS – PTO Meeting – June 12 – 7:00PM
- OSMS – Closing Ceremonies – June 14 – 10:00AM
- OSHS – Graduation – June 14 – 5:00P
- District – First Day of School – August 28

**XI. ADJOURNMENT**

Baker/Furman

**“Move to adjourn at 10:27PM”**

**MOTION: CARRIED (9-0-0)**

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Karen Brodeur, Secretary  
Old Saybrook Board of Education

Minutes recorded and typed by:  
Trent Gerbers, Executive Assistant  
\*DRAFT - Subject to approval at the next BOE meeting