FROM: Old Saybrook School District
TO: 
SUBJECT: Old Saybrook School District Returning Student Re-Enrollment for

Old Saybrook School District - Returning Student Re-Enrollment

To the parent(s)/guardian(s) of:

Online enrollment for the upcoming 2019-2020 school year is now available. You will use the PowerSchool Parent Portal to access the Registration. During this process you will be asked to review and update information. You will also be asked to review and agree to several documents including the student handbook, technology agreements, and field trip forms.

'Returning Student Forms' are required to be completed and submitted prior to the start of the next school year. Our deadline is August 15th. It is very important for the school staff to have current data for your child to support their health and safety while participating in school activities. Please note that the completion of the Returning Student form is necessary for participation in extra-curricular activities such as sports and fields trips.

How do I get started?
Visit https://oldsaybrookschools.powerschool.com/public
Sign in to your PowerSchool Parent account. From the Parent Portal:

1. Along the top, select the student you wish to register
2. Click on the Registration link on the bottom left side of the portal
3. Agree to the terms and conditions
4. Click Begin Forms

I can’t remember my login for the PowerSchool Parent Portal.
Click on "Having trouble signing in?" link on the PowerSchool Parent Sign In page. To receive an email with your account information, you MUST use the same email address you used when you created your parent account. If you still cannot login, please contact your child’s school directly.

I’m trying to add a student to the Parent Portal, but I don’t have an Access ID.
Please contact your child’s school directly.

Do I have to answer all the questions?
Questions marked with a red asterisk (*) are required.

What if I make a mistake?
If you would like to make a change prior to completing the registration, you can go to the page by clicking the “< Prev” and “Next >” buttons. Or, if you are on the Review page, click on the underlined field. If you have already submitted the registration, you will need to contact your child’s school.

I’ve completed the form, now what?
When you have finished entering your information, click “Submit.” This will send all of the information you’ve entered to the school. If you cannot click on this button, you will need to make sure that you have answered all REQUIRED questions.

If I have more than one student in the district do I need to do this for each child?
Yes, because you will need to provide information that is specific for each child. We recommend that you submit one Returning Student Re-Enrollment and then start another – this will allow you to “snap over” shared family information, which will save you time.

I don’t know what a question is asking.
To ask any general questions about the form or the Returning Student Re-Enrollment process, you can contact the respective School’s Registrar:

Kathleen E. Goodwin School
   Stacey Day, Registrar: 860-395-3165 or email them at Registrar-GS@oldsaybrookschools.org
Old Saybrook Middle School
   Peg Smith, Registrar: 860-395-3168 or email them at Registrar-MS@oldsaybrookschools.org
Old Saybrook High School
   Kristen Vanderveen, Registrar: 860-395-3178 or email them at Registrar-HS@oldsaybrookschools.org