July 2019 – June 2020

Dear Sir or Madam:

The student named below volunteered at your facility in order to fulfill part of his/her community service* graduation requirement. To verify this community service, please complete the following information and return this form as soon as possible.

If you have any questions, we can be reached during the day at (860) 395-3175.

Thank you very much for taking the time to help our students.

Sincerely,

Casey Rowe
Community Service Coordinator

Maureen Healy
Community Service Coordinator

*See back of form for types of service that do or do not qualify as community service.

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COMMUNITY SERVICE RECORD FORM

Student Name ___________________________   Grade: 9 10 11 12

Facility _________________________________________

Number of hours completed ___________  Dates of service ______________

Description of service performed _______________________________________

_________________________________________________________________

Signature of Advisor ________________________________________________

Telephone (860) 395-3175        FAX (860) 395-3179        www.oldsaybrookschools.org

"The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a rigorous, personalized, and meaningful educational program."
Community Service is broadly defined as “any service to the greater community, secular or religious, performed on a volunteer basis without remuneration to the student.”

Appropriate service projects include but are not limited to the following:

- Hospital/Nursing Volunteer
- American Cancer Society
- Student Tutor
- Habitat for Humanity
- EMT/Volunteer Firefighter
- Church Volunteer (see below)

Youth Sports Volunteer Coach/Ref.
Library Volunteer
Soup Kitchen
School Office or Maintenance Volunteer
Recycling Programs
Red Cross Volunteer

Service that does NOT qualify includes the following:

- Paid or stipend service
- Religious instruction
- Engaging in any form of proselytizing (attempt to convert somebody to a religious faith or political doctrine)
- Efforts directed to serve only a family member.
- Service that was done to fulfill another obligation (e.g. confirmation class, consequence from judicial system, National Honor Society requirements).

P.R.I.D.E.
Perseverance – Respect – Integrity – Dedication – Excellence