

OLD SAYBROOK BOARD OF EDUCATION
50 Sheffield St.
Old Saybrook, CT 06475
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, September 26, 2017, at the Old Saybrook Board of Education, Old Saybrook, CT 06475.

Board Members

Kelley Kennedy
Jim Henderson
Alan Hyla
Phil Broadhurst
George Chang
Holly King
Joanne Sullivan

Others

Jan Perruccio, Superintendent of Schools
Julie Pendleton, Dir. Operations, Facilities & Finance
Amity Goss, Dir. Curriculum, Instruction & Assessment
Kathy Bai, Dir. Pupil and Professional Services
Sheila Riffle, OSHS Principal
Joseph Anastasio, OSHS Associate Principal
Matt Walton, OSMS Associate Principal
Heston Sutman, Goodwin Principal

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kennedy called the meeting to order at 7:00PM.

II. COMMUNITY COMMUNICATIONS

Audience of Citizens

No citizens addressed the Board of Education

Board of Education Student Representatives

The Student Representatives to the Board of Education reported on the following topics:

- Drama
 - New Drama Director: Lenore Grunko
 - Show: Midsummer/Jersey
 - Cast: 4 Seniors, 6 juniors, many underclassmen
 - Performance Dates: November 9 – 11, 2017
- Sports
 - Boys Soccer: undefeated (4-0-0)
 - Girls Soccer: 1-1-4
 - Field Hockey: 1-4 *They beat HK for the first time in 10 years
 - Football: 3-0
 - Cross Country: have been racing very well this season (boys and girls)
- Academics
 - Letting Sophomores take AP classes = success

Correspondence

The following correspondence was received by the Board:

- CABE Board of Distinction Application

III. MEETING MINUTES

Sullivan/Henderson

“Move to approve the September 12, 2017, Regular Meeting Minutes, as presented”

MOTION: CARRIED (6-0-1)

Board Member King abstained

IV. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION

Asset Survey Administration Request

Heather McNeil, Director of Youth and Family Services, presented a third party survey to the Board on May 23, 2017. Director McNeil requested that the survey be administered to Old Saybrook Middle School and Old Saybrook High School Students (in grades 7-12). This survey would allow for passive opt out by parents.

Per Old Saybrook Public Schools’ Policy Series 5000 Student Privacy, third party surveys will be reviewed by the Superintendent of Schools and presented to the Board of Education for approval prior to being administered.

The Superintendent provided her recommendation that the survey be administered to grades 9-12 with a passive consent for administration. We can add questions but we cannot remove questions from the survey. We are required to make questions available to all parents upon request. The Board has the ability to require active consent if that is the Board’s preference.

Broadhurst/King

“Move to administer the Asset Survey to students in grades 9 through 12 with passive (opt out) consent”

MOTION: CARRIED (6-1-0)

Board Member Henderson voted against the motion.

17-18 Budget Update

The District is in the process of completing the final encumbrances for the first quarter.

There is an anticipated surplus in salary and benefit accounts at this time. The savings in salaries is caused by turnover of positions, grant funds in excess of projections, and some staffing changes. Final projections of the surplus will be available once all current hires have been encumbered and included.

The surplus in benefits is caused by lower enrollment from last year to this year. We continue to experience the changes from the traditional plan to the High Deductible plan as well.

A report on first quarter projections will be provided in October. The report will include all of the known changes that have been discussed.

Directive to the Policy Committee regarding Tuition Students from Out of District

Superintendent Perruccio updated the Board of Education regarding the creation of a new policy and regulation that addresses tuition students from out of district. Based on recent events in Connecticut, the Board's attorney recommends that the Board move slowly and deliberately when crafting language for this new policy. She has advised that the Board wait for the attorney to develop a new template for tuition students before taking any action.

Teacher and Administrator Evaluation Plans

Each year, the district is required to submit the teacher and administrator evaluation plans to the state for approval if substantive change has occurred since the prior year. Once the approval is given, we must present the plans to the Board of Education for a formal vote to adopt the documents. The Old Saybrook Public Schools Teacher Evaluation Plan was submitted to the State Department in June. Roughly a week later, in June 2017, we received approval from the Department. There was no change to the administrator evaluation plan.

Teacher Evaluation Plan Changes:

1. Revised the pre- and post-observation forms for Effective Service Delivery personnel to better align with observable actions and characteristics of the job performed by Service Delivery staff. This will improve reflection and actionable feedback during the observation and evaluation process.

V. REPORTS BY ADMINISTRATION

Kathleen E. Goodwin – There was no additional report

Old Saybrook Middle School – Associate Principal Walton elaborated on discipline standards and practices in relation to feedback received in the Safe School Climate Survey given to parents.

Old Saybrook High School – Associate Principal Anastasio gave additional details about a recent Virtual College Fair, which utilizes technology so that students can virtually explore campuses across the country.

Curriculum, Instruction, and Assessment – Director Goss stated that we have an acceleration and retention process now. It mirrors a PPT Process. It has been successful to this point. Director Goss also reported on the summer Earth Science program. It was a small class, but the students who participated gave positive feedback.

Operations, Facilities and Finance – There was no additional report

Pupil and Professional Services – There was no additional report

Superintendent of Schools – Superintendent Perruccio added that she went to Hartford to advocate for the district with our legislators.

VI. REPORTS BY BOARD COMMITTEES/LIAISONS

Budget and Fiscal Committee – Board Member Sullivan thanked Director Pendleton and Superintendent Perruccio for their partnership, especially given the difficult political landscape across the state.

CABE – There was no report.

Facilities – There was no report.

LEARN – Board Member Broadhurst passed out a synopsis from the LEARN Board of Directors.

Strategic Planning Committee – There was no report.

Personnel – There was no report.

Policy – There was no report.

PTO/PTA Booster Clubs – There was no report.

Chairman’s Report – There was no report.

VII. COMMUNITY COMMUNICATIONS

Audience of Citizens

No citizens addressed the Board of Education.

VIII. REMINDERS

- KGS Open House (ECP/K) – September 27 – 6:00PM
- KGS Open House (Grade 1) – September 27 – 7:00PM
- OSHS Ram Boosters – October 2 – 7:00PM
- OSHS Financial Aid Night – October 3 – 6:30PM
- KGS PTA Meeting – October 3 – 7:00PM
- OSHS Shoreline Music Festival – October 4
- District Holiday: Columbus Day – School Closed – October 9
- Grade 8 Activities Fair – October 10
- Regular Board of Education Meeting – October 10 – 7:00 PM

IX. ADJOURNMENT

Sullivan/King

“Move to adjourn at 8:18PM”

MOTION: CARRIED (7-0-0)

Karen Brodeur, Secretary
Old Saybrook Board of Education

Minutes recorded and typed by:
Trent Gerbers, Executive Assistant
*DRAFT - Subject to approval at the next BOE meeting