

OLD SAYBROOK MIDDLE SCHOOL
60 Sheffield St.
Old Saybrook, CT 06475
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, November 28, 2017, at the Old Saybrook Middle School, Old Saybrook, CT 06475.

Board Members

Kelley Kennedy
Jim Henderson
Alan Hyla
Phil Broadhurst
George Chang
Eileen Baker
Jan Furman
Tara Barros
Karen Brodeur

Others

Jan Perruccio, Superintendent of Schools
Julie Pendleton, Dir. Operations, Facilities & Finance
Amity Goss, Dir. Curriculum, Instruction & Assessment
Kathy Bai, Dir. Pupil and Professional Services
Sheila Riffle, OSHS Principal
Joseph Anastasio, OSHS Associate Principal
Krista Bauchman, OSMS Principal
Matt Walton, OSMS Associate Principal
Heston Sutman, Goodwin Principal

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Superintendent Perruccio called the meeting to order at 7:07 PM.

II. ELECTION OF OFFICERS

Board Member Office Discussion/Nominations

Superintendent Perruccio reviewed the voting procedures with the Board of Education. Superintendent Perruccio said she would facilitate the election for Chairman and then the duely elected Chairman would facilitate the subsequent elections for Vice Chairman and Secretary.

Superintendent Perruccio opened the floor for nominations before each vote.

Board Member Brodeur nominated Kelley Kennedy for Chairman. The nomination was accepted.

The vote was called.

The election results for the position of Chairman of the Board of Education is as follows:

Kelley Kennedy – 9 votes

Board Member Baker voted for Kelley Kennedy
Board Member Barros voted for Kelley Kennedy
Board Member Broadhurst voted for Kelley Kennedy
Board Member Brodeur voted for Kelley Kennedy
Board Member Chang voted for Kelley Kennedy
Board Member Furman voted for Kelley Kennedy
Board Member Henderson voted for Kelley Kennedy

Board Member Hyla voted for Kelley Kennedy
Board Member Kennedy voted for Kelley Kennedy

Kelley Kennedy was elected as Board of Education Chairman.

Chairman Kennedy assumed control of the meeting.

Board Member Chang nominated Tara Barros for Vice Chairman. The nomination was accepted.

Board Member Baker nominated Alan Hyla for Vice Chairman. The nomination was accepted.

The vote was called.

The election results for the position of Vice Chairman of the Board of Education is as follows:

Alan Hyla – 5 votes
Tara Barros – 4 votes

Board Member Baker voted for Alan Hyla
Board Member Barros voted for Tara Barros
Board Member Broadhurst voted for Tara Barros
Board Member Brodeur voted for Tara Barros
Board Member Chang voted for Tara Barros
Board Member Furman voted for Alan Hyla
Board Member Henderson voted for Alan Hyla
Board Member Hyla voted for Alan Hyla
Board Member Kennedy voted for Alan Hyla

Alan Hyla was elected as Board of Education Vice Chairman

Board Member Baker nominated Karen Brodeur for Secretary. The nomination was accepted.

The vote was called.

The election results for the position of Secretary of the Board of Education is as follows:

Karen Brodeur – 9 votes

Board Member Baker voted for Karen Brodeur
Board Member Barros voted for Karen Brodeur
Board Member Broadhurst voted for Karen Brodeur
Board Member Brodeur voted for Karen Brodeur

Board Member Chang voted for Karen Brodeur
Board Member Furman voted for Karen Brodeur
Board Member Henderson voted for Karen Brodeur
Board Member Hyla voted for Karen Brodeur
Board Member Kennedy voted for Karen Brodeur

Karen Brodeur was elected as Board of Education Secretary

III. COMMUNITY COMMUNICATIONS

Audience of Citizens

No citizens addressed the Board of Education

Board of Education Student Representatives

The Student Representatives to the Board of Education reported on the following topics:

Sports

- Girls Basketball
 - New assistant Coach named Dan McClure
 - First Scrimmage vs. East Haven on 12/2
 - First game vs. Westbrook on 12/12
- Boys Basketball
 - First Scrimmage vs. Griswold on 12/9
 - First game vs. Old Lyme on 12/16
- Indoor Track and Field
 - First meet on 12/13 @Hillhouse

Arts/Music

- Southern Regional Festival musicians have been accepted
 - Festival is on 1/12/18 and 1/13/18 @Middletown HS
- Chamber music concert “at the church”
 - On 12/17 at 7pm
- Beauty and the Beast
 - Auditions on 12/11 and 12/13
 - Performance will be on 3/15/18-3/17/18

Clubs

- NHS members announced
- UNICEF club raised \$250 at the last football game

Correspondence

There was no correspondence addressed to the Board.

IV. CONSENT AGENDA

Baker/Brodeur

“Move to approve the consent agenda as presented”

MOTION: CARRIED (9-0-0)

V. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION

Old Saybrook Middle School Spotlight Presentation

Old Saybrook Middle School Principal Krista Bauchman, Associate Principal Matt Walton, Culinary Arts Teacher Heather Tooker, and Old Saybrook Middle School students Samantha Wakelee and Emma Cadley, presented a detailed look at the Culinary Arts Program at Old Saybrook Middle School through a powerpoint presentation and a hands on demonstration in the Culinary Arts room.

The full presentation can be found at the following link: [Culinary Arts Presentation](#)

Naviance Presentation

Naviance is a platform that provides a multitude of opportunities for students to explore interests, learning styles, colleges, careers – and more. At the Board Meeting on November 28, Sarah Fawcett, Meghan Payne, Joe Anastasio and Sheila Riffle presented on how Naviance is being used as a Student Success Planning tool at Old Saybrook High School.

The full presentation can be found at the following link: [Naviance Presentation](#)

Board Member Committee/Liaison Appointments

The Board reviewed vacancies in liaison and committee assignments.

Standing Committees:

Board Member Barros agreed to join the Budget and Fiscal Committee.
Board Member Chang agreed to be the Budget and Fiscal Chairperson.

Board Member Furman agreed to join the Personnel Committee.
Board Member Henderson agreed to join the Personnel Committee.

Board Member Hyla agreed to join the Policy Committee.

Ad Hoc Committees:

There was no change to the Ad Hoc Committees. The Board continued to express interest in the creation of an Ad Hoc Demographics Committee.

Contract Liaison Position Vacancies:

Board Member Furman agreed to join the Nurses Contract Negotiation Team.

Vice Chairman Hyla agreed to join the Secretaries Contract Negotiation Team.

Board Member Barros agreed to join the Teacher Contract Negotiation Team.

Curriculum Vacancies:

The Board determined that because they receive committee minutes from all district committees, it was no longer necessary to have a liaison assigned to particular subject areas or groups. All Board Members are welcome to attend any curricular meetings and may direct questions to a particular group through the Superintendent. The 2017-2018 District Committee List will be updated and shared as a reference document for the Board to keep track of all the groups that are meeting during the academic year.

Special Liaisons:

The Curriculum, Instruction and Assessment Team should be renamed the Instructional Leadership Team.

School Liaisons:

All Board Members are welcome to attend any school function but the group wants to maintain a consistent cross section of board members across all three schools.

Board Member Barros agreed to join the Old Saybrook Middle School and Old Saybrook High School liaison groups.

The PTO Liaisons were eliminated.

Out of District Entities:

Superintendent Perruccio will get updated names from Heather McNeil for Healthy Community/Healthy Youth.

CABE Board Member Training

At the request of the Board of Education, Superintendent Perruccio reached out to Nick Caruso from the Connecticut Association of Boards of Education (CABE) regarding Board Member training being offered. The Superintendent shared her

recommendations and any opportunities that may benefit members of the board or the board as a whole. Mr. Caruso offered a variety of retreat proposals for the Board revolving around roles and responsibilities and things board members should know. He can tailor his presentation to meet the Board's needs.

The Board determined that Mr. Caruso's services are not needed at this time.

Policy Template for Out of District Student Tuition

At their meeting on November 14, 2017, the Board of Education determined that the topic of creating a policy template for out of district student tuition should be brought back to the Board for further review and discussion. The Board determined that there are two potential needs for the development of this policy: recruitment of students to our district and setting ground work for conditional acceptance to our schools on a student by student basis.

At the end of the discussion, the board had not yet agreed in principle regarding the direction of the proposed policy. This topic will be brought back to the Board in January.

VI. REPORTS BY ADMINISTRATION

Kathleen E. Goodwin –Principal Sutman elaborated on the Idea Book event.

Old Saybrook Middle School – There was no additional report

Old Saybrook High School – There was no additional report

Curriculum, Instruction, and Assessment – There was no additional report

Operations, Facilities and Finance – There was no additional report

Pupil and Professional Services – There was no additional report

Superintendent of Schools – Superintendent Perruccio, Director Bai, and Director Pendleton shared additional information regarding Medicaid claims.

VII. REPORTS BY BOARD COMMITTEES/LIAISONS

Budget and Fiscal Committee – Board Member Chang was appointed as the Chairman. The next meeting is on December 12 at 5:30PM.

CABE – The CABE conference was a success. Board Member Baker ran the Student Representative panel.

Facilities – The Facilities Committee met prior to the Board of Education meeting. They reviewed the Capital Maintenance plan for 17-18 and 18-19. The group is considering some ways to save money through conserving energy.

LEARN – The November meeting synopsis will be emailed to the Board of Education.

Strategic Planning Committee – There was no report.

Personnel – There was no report.

Policy – There was no report.

PTO/PTA Booster Clubs – This item was removed.

Chairman’s Report – Board Member Kennedy thanked Superintendent Perruccio and Board Member Baker for attending the CAFE Conference with her.

VIII. COMMUNITY COMMUNICATIONS

Audience of Citizens

No citizens addressed the Board of Education.

IX. REMINDERS

- OSHS Parent Night – November 30 – 6:00PM
- OSMS PTO Teacher Appreciation Breakfast – December 1 – 7:15AM
- OSHS Jingle Bell Run/Sweet with Santa – December 2 – 8:30AM
- OSHS Tuba Christmas – December 2 – 2:00PM
- Goodwin Coat Drive – December 4
- OSHS RAM Boosters Meeting – December 4 – 7:00PM
- OSHS 8th Grade Open House – December 5 – 6:00PM
- OSMS PTO Craft Fair – December 11
- Budget and Fiscal Committee Meeting – December 12 -5:30PM
- Regular Board of Education Meeting – December 12 – 7:00 PM

X. ADJOURNMENT

Baker/Hyla

“Move to adjourn at 10:34PM”

MOTION: CARRIED (9-0-0)

Karen Brodeur, Secretary
Old Saybrook Board of Education

Minutes recorded and typed by:
Trent Gerbers, Executive Assistant
*DRAFT - Subject to approval at the next BOE meeting