

Board of Education Office  
50 Sheffield Street  
Old Saybrook, CT 06475  
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, January 23, 2018, at the Board of Education Office, Old Saybrook, CT 06475.

**Board Members**

Kelley Kennedy  
Jim Henderson  
Alan Hyla  
Eileen Baker  
George Chang  
Karen Brodeur  
Tara Barros

**Others**

Jan Perruccio, Superintendent of Schools  
Julie Pendleton, Dir. Operations, Facilities & Finance  
Amity Goss, Dir. Curriculum, Instruction, and Assessment  
Kathy Bai, Dir. Pupil and Professional Services  
Sheila Riffle, Old Saybrook High School Principal  
Krista Bauchman, Old Saybrook Middle School Principal

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Kennedy called the meeting to order at 7:02PM.

**II. COMMUNITY COMMUNICATIONS**

Audience of Citizens

A citizen from the audience expressed discontent regarding the manner in which the district administration has addressed her son's witnessing of an alleged incident that took place at Old Saybrook Middle School and the aftermath of that incident. In particular, she stated that his role as a witness was stressful and that he is uncomfortable returning to class with the teacher from the aforementioned alleged incident. The citizen asked why parents were not informed that the aforementioned teacher would be returning to the classroom and what is the district's plan to restore her child's confidence in the school and his role as a valued student of the community.

A member of the audience acknowledged receipt of documentation from the Board of Education with information regarding district policies pertaining to Restraint and Physical Seclusion. She stated that the policy indicated that physical contact with a student was not acceptable and further stated that the district should not disregard its own policy.

A member of the audience acknowledged receipt of documentation from the Board of Education with information regarding district policies pertaining to Restraint and Physical Seclusion and the Board of Education's deference to the Superintendent regarding the implementation of district policies and regulations. The citizen expressed a concern that the district's actions had the effect of "enabling abuse and silencing victims". She stated that her child has been forced to change classes but

stated that she feels that it is unfair because the child enjoyed the original class choice. The citizen called for the Board to remove the teacher in question.

Chairman Kennedy stated that the Board is an entity and only receives comment during audience of citizens, but that a lack of immediate response does not mean that the comments are not taken seriously and will not be investigated further.

#### Board of Education Student Representatives

The Student Representatives submitted the following report to the Board of Education:

#### MIDTERMS

- Midterm exams are taking place at the High School through the entire week

#### Sports

- Girls Basketball:
  - Record 6-6
  - 3 scheduled freshmen games
- Boys Basketball:
  - Record 9-1
- Indoor Track:
  - Both teams undefeated

#### Arts

- Opera trip this Thursday to see Cavalleria Rusticana and Pagliacci
- Musical Rehearsals are in full swing
- Upcoming Concerts: Band Day (with Middle School) and OSW choral festival; both in February

#### Correspondence

The following correspondence was sent to the Board of Education:

- Confidential – Preservation of Documents Letter

### **III. MEETING MINUTES**

#### **Baker/Henderson**

**“Move to approve the January 9, 2018, regular meeting minutes as presented”**

**MOTION: CARRIED (6-0-1)**

**Board Member Baker abstained.**

#### IV. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION

##### 2018-2019 Superintendent Budget Presentation

Superintendent Perruccio and Director Pendleton will present the Superintendent's proposed 2018-2019 budget to the Board of Education at the regular board meeting on January 23, 2018, for the second review. At their meeting on January 9, 2018, the Board made several suggested changes to the budget presentation. These changes were incorporated into the presentation and the revised power point will be reviewed and discussed. The edited presentation was preliminarily reviewed by the Board's Budget and Fiscal Committee at its meeting on January 23 at 5:30 p.m.

Please follow the link for the revised [2018-2019 Superintendent's Budget Presentation](#).

##### Barros/Baker

**“Move to adopt the 2018-2019 Superintendent's Budget as presented”**

**MOTION: CARRIED (7-0-0)**

##### Policy Template for Out of District Student Tuition

At their meeting on November 28, 2017, the Board of Education determined that the topic of creating a policy template for out of district student tuition should be brought back to the Board for further review and discussion. Pending the review of suggested language from the Board's attorney, the policy template will need to be sent to the Policy Committee for additional comment.

The Board determined that the proposal should be sent to the Policy Committee for further review and editing in an attempt to safeguard the district, support students, and answer questions regarding implementation.

##### Policy – 1<sup>st</sup> Review

The following policies were presented to the Board of Education for a first reading. These policies were reviewed by the Policy Committee on January 18, 2018. A brief description of the changes is provided with each policy.

- **Series 1000 Non-Discrimination (Community)**

This policy was revised based on Public Act 17-127. Public Act 17-127 prohibits discrimination by certain entities against an individual on the basis of his/her “status as a veteran.” The Act defines a “veteran” as “any person honorably discharged from, or released under honorable conditions from active service in, the United States Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component

thereof, including the Connecticut National Guard.” The list of protected classes in this Policy was updated to include veteran status. This policy was further revised based on guidance from the Office for Civil Rights in the United States Department of Education.

- **Series 4000 Abuse or Neglect of Disabled Adults**

This policy has been revised due to the dissolution of the Office of Protection and Advocacy for Person with Disabilities (“OPA”). Previously, reports of abuse or neglect of disabled adults were required to be made to OPA. Reports of abuse or neglect of disabled adults must now be made to the Department of Developmental Services (“DDS”). The policy was updated to reflect this change and provide contact information for DDS.

- **Series 4000 Child Abuse or Neglect Reporting**

This policy was revised to update internal references. No substantive change has been made to this policy.

- **Series 4000 Employment Checks**

This policy has been revised based on Public Act 17-68 and Public Act 17-220. Public Act 17-68 requires applicants for employment in a school district to provide information about any prior employment at a nonpublic school, in addition to existing requirements to report other categories of prior employment. Public Act 17-220 defines the term “former employer,” as used in Conn. Gen. Stat. § 10-222c. The policy was updated to incorporate this new definition, which limits the applicability of certain provisions of the law to employment that occurred during the previous twenty years.

- **Series 4000 Non-Discrimination (Personnel)**

This policy was revised based on Public Act 17-127. Public Act 17-127 prohibits discrimination by certain entities against an individual on the basis of his/her “status as a veteran.” The Act defines a “veteran” as “any person honorably discharged from, or released under honorable conditions from active service in, the United States Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard.” The list of protected classes in this Policy was updated to include veteran status. This policy was further revised based on guidance from the Office for Civil Rights in the United States Department of Education.

- **Series 5000 Graduation Requirements**

This policy has been revised based on Public Act 17-42, which delayed the implementation of new high school graduation requirements so that the new requirements are effective with the graduating class of 2023. Public Act 17-42 also

made revisions to the new graduation requirements and provides districts with additional flexibility in determining how to award students credits.

Superintendent Perruccio presented a crosswalk to the Board that illustrates the changes that have been made to the current policy based on the new requirements from the State of Connecticut.

Please follow the link to view the [Graduation Requirements Crosswalk](#)

- **Series 5000 Homeless Children and Youth**

As stated under the summary of changes to the model policy on Confidentiality and Access to Education Records (FERPA), Public Act 17-194, provides that unaccompanied youth -- a homeless child or youth not in the physical custody of a parent or guardian -- must be given access to his/her own education, medical, or similar records. This policy has been updated to include a legal reference to the Act, and the model administrative regulations accompanying the policy have been revised to reflect the Public Act 17-194's requirements.

- **Series 5000 Non-Discrimination (Students)**

This policy was revised based on Public Act 17-127. Public Act 17-127 prohibits discrimination by certain entities against an individual on the basis of his/her "status as a veteran." The Act defines a "veteran" as "any person honorably discharged from, or released under honorable conditions from active service in, the United States Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard." The list of protected classes in this Policy was updated to include veteran status. This policy was further revised based on guidance from the Office for Civil Rights in the United States Department of Education.

- **Series 5000 Student Records (FERPA)**

Revisions to this policy reflect the requirements of new legislation relating to student records. First, Public Act 17-194 expressly provides that unaccompanied youth may have access to their education records. Second, Public Act 17-68 expressly provides that incarcerated parents must be allowed access to their children's records except under certain circumstances. Third, Public Act 17-119 provides that attorneys who have been appointed to represent children during commitment hearing involving allegations of abuse, neglect or lack of care by a parent/guardian must be provided immediate access to the child to for the purpose of consulting with the child privately and must be provided immediate access to a number of records, including education records.

Further revisions to this policy reflect the provisions of Public Act 17-200, which delayed implementation of certain portions of Connecticut's Student Data Privacy Statutes, Conn. Gen. Stat. §§10-234aa through 10-234dd, until July 1, 2018, and

clarified that school districts have two business days (as opposed to 48 hours) after receiving notice of a data breach from a consultant or operator to provide notice to families affected by such breach.

Finally, this policy has been revised to update the contact information for the Family Policy Compliance Office and to update the legal references.

- **Series 6000 IDEA Alternative Assessments**

This policy has been updated to include references to the most current versions of the Connecticut Alternate Assessment (CTAA) Test Administration Manual and the CTAA & Alternate Science Learner Characteristics Inventory.

## **V. REPORTS BY ADMINISTRATION**

Kathleen E. Goodwin – Director Goss explained the concept of the autonomous lunch count.

Old Saybrook Middle School – Dr. Bauchman elaborated on a before school program to get students ready for the day. Dr. Bauchman also stated that students will attend a musical called, “Her Song” about bullying and how to stand up for others. The event is February 8 at 9:30AM.

Old Saybrook High School – Principal Riffle elaborated on Parents Night Out and Ladies Night at The Kate.

Curriculum, Instruction, and Assessment – Director Goss briefly discussed Standards Based Grading with the Board.

Operations, Facilities and Finance – There was no additional report

Pupil and Professional Services – Director Bai gave additional detail regarding internships for students at the Estuary.

Superintendent of Schools – Superintendent Perruccio talked about a tutorial that went out to all Superintendents to help them prepare for approaching state legislators and lawmakers to lobby for their district. Superintendent Perruccio expressed the value of approaching state legislators on behalf of the district.

## **VI. REPORTS BY BOARD COMMITTEES/LIAISONS**

Budget and Fiscal Committee – There was no report

CABE – Students who attended the November 2017 CABE/CAPSS Conference session on *Student Representatives on Boards of Education: Policy into Practice* are interested in generating an on-line presence and exploring additional initiatives with

other student representatives in Connecticut specific to student voice. Board Member Baker is meeting with CAGE to address their interests.

Facilities – There was no report

LEARN – There was no report

Strategic Planning Committee – There was no report

Demographics – Board Member Barros informed the Board that the committee began to identify short term, medium, and long-term goals and the approach that the committee should take over time.

Personnel – The Board’s self-evaluation will take place on February 27, 2018, which is in preparation of the Superintendent’s Summative Evaluation in the spring.

Policy – The Policy Committee is meeting as needed.

Chairman’s Report – There was no report

## **VII. EXECUTIVE SESSION**

### **Brodeur/Barros**

**“Move to enter into Executive Session at 8:49 PM for the purpose of discussing Paraeducator Negotiations”**

**MOTION: CARRIED (7-0-0)**

The Board returned to open session at 8:55PM

### **Hyla/Baker**

**“Move to enter into Executive Session at 8:56PM for the purpose of discussing Paraeducator Negotiations. The Board invited Superintendent Perruccio and Director Pendleton into Executive Session.”**

**MOTION: CARRIED (7-0-0)**

## **VIII. RETURN TO OPEN SESSION**

The Board returned to open session at 9:14PM.

### **Baker/Hyla**

**“Move to allow the Superintendent to proceed with the Memorandum of Understanding relating to the Sick Day Bank as presented by the Paraeducators’ Bargaining Unit”**

**MOTION: CARRIED (7-0-0)**

**IX. COMMUNITY COMMUNICATIONS**

Audience of Citizens

No citizens addressed the Board of Education.

**X. REMINDERS**

- OSMS Swing Dance – January 26 – 7:00PM
- Strategic Plan Series – January 30 – 7:30PM
- District – Professional Development Half Day – February 2
- OSHS Parents Night Out – February 2 – 6:00PM
- OSHS Ladies Night Out – February 2 – 6:00PM
- Goodwin PTO Raise Craze – February 5
- OSHS RAM Boosters Meeting – February 5 – 7:00PM
- Goodwin PTA Meeting – February 6 – 7:00PM
- Demographics Committee Meeting – February 8 – 5:30PM
- OSHS School Choral Festival – February 8 – 7:00PM
- Regular Board of Education Meeting – February 13 – 7:00 PM

**XI. ADJOURNMENT**

Barros/Baker

**“Move to adjourn at 9:18PM”**

**MOTION: CARRIED (7-0-0)**

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Karen Brodeur, Secretary  
Old Saybrook Board of Education

Minutes recorded and typed by:  
Trent Gerbers, Executive Assistant

\*DRAFT - Subject to approval at the next BOE meeting